



College Planning Council

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VP, Academic Senate

Dan Watkins

Managers Group Representative

SANTA BARBARA CITY COLLEGE

College Planning Committee

December 3, 2013

3:00-4:30 pm

Room A218C

Agenda

1.0 CALL TO ORDER

1.1 Approval of 11/19/13 CPC minutes (Att. 1.1)

2.0 ANNOUNCEMENTS

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions – P. English

4.0 DISCUSSION ITEMS

4.1 Wisdom of Grant Funded Staff Positions – P. English

The source of funding is not relevant with respect to classified staff obtaining permanency. Absent action being taken to the contrary, staff become permanent employees after one year of employment. "Lack of funds" is one of the three reasons we are able to release a classified employee, but laying off a classified employee due to lack of funds is not as simple and straightforward as it sounds. A lay off triggers bumping rights related to seniority, which potentially creates a ripple effect disturbing other departments which are unrelated to this grant. Another department may lose its hourly workers or lose a permanent staff member with less seniority than the grant funded employee. Bottom line: the person who ultimately loses their job is not necessarily the person who had been in the grant-funded position.

This discussion is intended to heighten awareness of the serious risks associated with using grant funds for employment of staff, and to reach an understanding regarding this topic of shared interest. What do we want our practice to be?

4.2 Establishment of an Institutional Effectiveness Committee – J. Friedlander

The Administration is proposing the creation of a college-wide Institutional Effectiveness Committee that would function as a CPC sub-committee. This proposed committee would be responsible for analyzing data and making recommendations to CPC on the college's performance on institutional outcome measures. These include student performance on the

state report card measures, establish the student outcomes performance standards on the outcome measures required by ACCJC, attainment of the performance measures in the college's Educational Master Plan, the college's measures of institutional effectiveness, student performance on the Institutional Student Learning Outcome measures, and other mandated or college initiated assessments of the institution's performance. This committee would also be responsible for providing input into the creation and establishment of priorities for the college's institutional research agenda.

4.3 Educational Master Plan: First Reading – R. Else (Att. 4.3)

Following a development process that included participation and input from a wide base of college constituents, the Integrated Planning Workgroup (IPW) has produced the Educational Master Plan, including at its core a set of Strategic Directions and Strategic Goals to guide our planning and activities for the next 6-8 years. The plan is concise, includes a realistic framework for linking strategic planning to program-level activities, and includes a process for annual evaluation of progress towards the goals expressed, as well as regular evaluation and improvement of the plan itself. The Second Reading of this plan is scheduled for the December 10 CPC meeting.

4.4 Prioritized Facilities Projects: First Reading – L. Gaskin (Att. 4.4)

Over the course of the fall semester, CPC has been asked to examine the college's major facility needs and establish a priority for inclusion in a possible future bond. The members of CPC consulted with their constituents and registered their priority rankings. These have been compiled in the attached spreadsheet. This is being brought to CPC for discussion and first reading.

4.5 Intercollegiate Athletics - Women's Water Polo: First Reading – R. Byrne (Att. 4.5)

CPC is presented with a proposal to allocate \$30,000 starting in 2014/15 to implement women's water polo as an intercollegiate athletics sport. The addition of this women's team aligns with both the interests of our students and the standards and obligations set forth in Title IX. This is coming to CPC out of sequence in the 2014/15 budget development process because statewide athletic governing bodies have official timelines which dictate that colleges commit to changes/additions to their athletics offerings well in advance of upcoming season of competition. Water polo is a fall sport.

5.0 ACTION ITEMS

5.1 Classified Staff Hiring Process: Second Reading – P. Bishop (Att. 5.1)

This is the second reading of the document from the CPC Workgroup on Staffing Priorities. The document has been updated to reflect changes recommended at the last CPC meeting on November 19, 2013.

5.2 Proposal to Offer a Second Six-Week Summer Session Beginning in 2015: Second Reading – J. Friedlander

In order to more fully meet the educational objectives of students and to partially recover loss of FTES from reclassifying state funded non-credit courses the state characterizes as "personal enrichment" to non-FTES community services offerings, and the reduction in the number of FTES that can be claimed for apportionment due to the state's newly enacted restrictions on the number of times a course can be repeated, Administration recommends adding a second six- week summer session beginning summer 2015.

The results of a student survey revealed that a high percentage of currently enrolled students were likely or somewhat likely to enroll in both summer sessions and in the second summer session if offered. The results of the Academic Senate vote to support this proposal will be shared with the Council along with the responses to the student survey and the faculty survey to assess their interest in teaching classes in one or both summer sessions.

This proposal was presented as a first reading at CPC's November 19th, 2013 meeting.

5.3 Ranking Resource Requests: Second Reading – P. Butler

At the November 19 CPC meeting, we discussed whether or not only items categorized as number 1 by the originator would be ranked. The committee suggested that we initially keep all items (1, 2, and 3) in for discussion, but that a decision should be made at a later date about whether these will all remain on the list for ranking. If we take action on this today, that can guide the final ranking process. The question is, should we rank all items, or should we only consider 1s in the ranking process?

6.0 ADJOURNMENT

- 6.1 The next regularly scheduled CPC meeting will be held on Tuesday, December 10, 2013 in Room 218C, 3:00-4:30 p.m.