



ALERT
Important Course Repetition Policy Update
Effective Summer/Fall 2012

SBCC’s Course Repetition policy is significantly changing effective Summer/Fall 2012. This will affect many students as they attempt to register in Summer/Fall classes. It is important that you understand these changes as you select your classes. These changes include a new definition of what constitutes an “enrollment.” Title 5, section 58161 states that an enrollment occurs when a student receives an evaluative grade (A, B, C, D, F, P, NP) or a non-evaluative symbol (W).

Student Action:	What happens?	What’s at stake and why this is important to know:
1 st enrollment in a class	If you drop the class with a “W” or do not pass the class, this is called your “first enrollment” in the class.	This is your first out of three possible enrollments in an effort to successfully complete a class. If you drop with a “W” or do not pass the class with a “C,” “P,” or higher, you have only two additional opportunities to successfully complete this class.
2 nd enrollment in the same class	This is called your “second enrollment” or “first repetition” of the same class.	If you are not successful this enrollment, you will have one additional enrollment to successfully complete the class. Take advantage of all available student support services. Consult your instructor.
3 rd enrollment in the same class	This is your “third and final enrollment” or “second and final repetition” of the same class.	You must be successful this enrollment. If there are verified extenuating circumstances that prevent your success during your third enrollment, you may be eligible to appeal to the Scholastic Standards Committee. Contact Admissions & Records.

Financial Aid Advisory: In addition to this course repetition policy, students receiving federal financial aid funds can only repeat a previously passed course one time and be paid federal financial aid funds for it. Some courses are excluded from this payment limitation if the content of the courses changes from term to term.